**Chemeketa Community College**

## 4000 Lancaster Drive NE

PO Box 14007

Salem, Oregon 97309-7070

**CTE - Course Outline**

*(New Course Does Not Require Track Changes)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Number** |  | **Credits** |  | **Effective Term** | (MM/YY) |

**Course Title:**

 *(Limit to 7 words or less)*

**Short Title:**

 *(Limit to 30 characters, including spaces)*

**Total Instructional Hours, for Course, per Term:** *[Do not leave blank fields]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Lecture Hours | = |  | Credit(s) |  |
|  | Laboratory Hours | = |  | Credit(s) |  |

**Recommended Requisite:**

*(Consult with Curriculum Coordinator)*

**Prerequisite:**

*(Either “None,” or use standardized prerequisite wording)*

**Corequisite:** (*If applicable, include this section)*

**Concurrent:** (*If applicable, include this section)*

**Term(s) Offered:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Fall |  | Winter |  | Spring |  | Summer |  | Offered as needed |  |

**Course Description:**

*(Use short sentence fragments and begin with active verbs.)*

|  |
| --- |
| **Performance-Based Learner Outcomes (PBLOs):** *Do Not Delete Anything from This Cell*[*No more than 10 outcomes*. Please use the *Content Element* column to indicate to which Outcome item each Course Content Item refers.]Upon successful completion of the course, students should be able to: |
| Outcome Number | Outcome Statement | Content Element |
| *ex. 1.* | *Research a persuasive speech using academically appropriate source material.* | *I-III* |
| 1. | Indicate the knowledge, skills, and abilities students will demonstrate as they exit a course or program. |  |
| 2. | Outcomes describe a pattern of performance that the students should be able to demonstrate and which can be assessed. |  |
| 3. | Use concise and short sentences. |  |
| 4. | Begin sentences with an active verb and end with a period. |  |
| 5. | Ten (10) outcomes maximum. |  |

**Course Content Outline:** [Identify topics to be discussed]

*(Use simple phrases – limit to 2 levels; more specific information belongs on the class syllabus)*

 I. [Major Topic/Content – capitalize first letter of significant words]

 A. [Sub-set of content listed – first word capitalized]

 B. [Sub-set of content listed – first word capitalized]

 C. [Sub-set of content listed – first word capitalized]

 II. [Major Topic/Content – capitalize as main heading]

 III. [Major Topic/Content – capitalize as main heading]

 A. [Sub-set of content listed – first word capitalized]

**Assessment of Performance-Based Learner Outcomes (PBLOs):**

* Please type an “X” for all that apply

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Portfolios |  |  | Activities/Projects |
|  | Juried Performances |  |  | Quizzes and Exams |
|  | Department Test |  |  | Graded Homework |
|  | Written Products |  |  | Other\* |

\* Please specify if you identified “other” as an assessment method.

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